

**9:00 AM Commissioners Peter Baldacci, Andre Cushing and David Marshall**

**Roll Call -**

Commissioner Baldacci opened the meeting at 9:00 AM from the Commissioners Chambers with Commissioner Marshall, Treasurer Mower, Administrator Adkins and Deputy Administrator LaBree present. Commissioner Cushing arrived at 9:07 AM.

**Pledge of Allegiance – Commissioner Marshall**

**Approval of Meeting Minutes**

Commissioner Marshall made a motion to approve June 27<sup>th</sup>, 2023 Meeting Minutes. Commissioner Baldacci seconded the motion. Voted to approve 2-0.

**Public Comment – None**

**Bid Opening – Barber and/or Cosmetology Services RFP**

No submissions received

**DA Update –**

Office Manager Higgins and Restitution Clerical Specialist Orcutt requested the Commission approval to accept online debit and/or credit payments from Defendants for restitution and deferred disposition fees through the InforME Maine Payport. After discussion, Commissioner Marshall moved to approve this request. Commissioner Baldacci seconded the motion. Move to approve passed 2-0.

**UT Update -**

Director George Buswell and Deputy Tina Morrison presented the following:

- A letter of broadband support to Consolidated Communications was presented for signature. This was discussed and approved at the Commissioners Meeting of June 27<sup>th</sup>. Signed.
- The Grand Lake Road Plowing Contract 2-year extension with K & C QuickStop was presented for signature. This was discussed and approved at the Commissioners Meeting of June 6<sup>th</sup>. Signed.
- The Reed Plantation Fire Contract was discussed. After discussion, Commissioner Baldacci moved to approve \$3,500 to be paid to Reed Plantation for fire protection service for Drew Township. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.
- The Springfield Fire Contract was discussed. After discussion, Commissioner Baldacci moved to approve \$5,000 to be paid to the Town of Springfield for fire protection service for the Townships of Prentiss and Pukakon. Commissioner Marshall seconded the motion. Moved to approve passed 3-0.
- The Town of Medway solid waste was discussed. Since 2010 the County has paid \$3,900 with no increase. After a meeting was held in Medway with the public works director and board of selectmen, an agreement was made for services to include curb side pick-up, recycling and bulky waste in the amount of \$12,259.75

**Finance Update –**

- Director Bragdon presented a one-page analysis of activity with PILT funds. There are two funds that are tracked: Katahdin Region and County PILT. Current ending balance for Katahdin Region is \$108,148.48; and ending balance for County is \$727,966.00.
- In order to meet the cash flow for the county, \$1M is transferred from ARPA funds to our budget. It will be paid back as funds from the taxes come in.

**Administration Update –**

Administrator Adkins and Deputy Administrator LaBree presented the following:

- Through communication with a NACo representative, Deputy Administrator LaBree was told that NACo is working on a program for HR Resources
- A career fair is being held tomorrow on the Third Floor from 9 AM – 5 PM
- Currently there is 1 open position for PRCC and 12 positions for Correctional Officers

Executive Session---Commissioner Marshall made a motion to go into Executive Session at 9:50 AM under 1 M.R.S.A. § 405 (6) (C) Acquisition of Real Property. Commissioner Baldacci seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Adkins, Deputy Administrator LaBree, Treasurer Mower and Facilities Director MacDonald. Session ended 10:25 AM

**Action Taken – None**

**Approval of Warrants-**

Payroll Warrant (06.30.23)	<b>\$348,658.45</b>	(07.07.23)	<b>\$319,732.53</b>
A/P General Fund (07.05.23)	<b>\$223,613.03</b>	(07.11.23)	<b>\$115,668.77</b>
A/P Unorgan Terr (07.05.23)	<b>\$9,639.01</b>		
A/P ARPA (07.06.23)	<b>\$1,000,000.00</b>	(07.10.23)	<b>\$50,000.00</b>

Commissioner Marshall made a motion to approve the warrants as stated. Commissioner Baldacci seconded the motion. Vote to approve 3-0.

Payroll status changes signed for: Christopher Fox, Taylor Keeran, Toni Davis, Jillaine Wentworth, Hannah Mann, Michael Azevedo, Catherine Bazinet, Dillon Coleman, Brett Crawford, Michaelle Day, Olivia Devine, Lisa Dwinal, Wayne Gagnon, Alfred Griffin III, Timothy Hall, Sawyer Houpt, Rebecca Ireland, Kayle Kennedy, Mckenzie Madden, Alexis Malone, Kendrick McCarthy, Emilee Pinkham, Ashley Roberts, Brittany Russell, Johannah Sirois, Jordanna Sprague, Betty Stone, Francis Surdick, Jessica Urquhart, Cheri Volta, Laurel Kolenda, Janey Ross, Jody Currier-Smith, Sarah Smith, Alexis Wagner, Alex Barnett, Tyler Cadet, Isiah Davis, Charity Davis, Dawn Braley, Billie Jo Stover, Jeremiah Torres, Jordan Knapp, Suparat Cousins, Jason Raymond, Levi Thompson, Richard Harbuger, Daniel Saulnier, Dillion Eales, Katie Landry, Stephen Day, Mark Fucile, Randall Medeiros, and Dana Gatcomb

Commissioner Marshall moved to adjourn the meeting at 10:26 AM with no further business on the agenda. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

**Certified By:**

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Administrator, Scott A. Adkins

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Andre E. Cushing, III, Chair

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Peter K. Baldacci, Commissioner

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David S. Marshall, Commissioner